

General Evaluator

1. Thank you very much, Madam/Mr. Toastmaster. Reaching the goals of our life can be very pleasing, and knowing what we lack to achieve our goals is very conducive. Getting feedback from others provides a way to know our shortcomings toward our destinations. In a Toastmasters meeting, evaluation is imperative to help everyone know how you can do better. Now let me invite my evaluation team to present their observations at today's meeting.

2. Firstly, let's start our speech evaluations. Our first evaluator is _____ (Evaluator1's name) who is evaluating _____ (Speaker1's name 's) speech. Please help me welcome _____ (Evaluator1's name). [Lead applause]

3. Thank you for the evaluation, _____ (Evaluator1's name). Our second evaluator is _____ (Evaluator2's name), he/she is evaluating _____ (Speaker2's name 's) speech. Please help me welcome _____ (Evaluator2's name) [Lead applause]

4. Thank you for the evaluation, _____ (Evaluator2's name). CONTINUE SCRIPT 3 THROUGH ALL SPEAKERS (EXCEPT TT)

6. Dear meeting host, could you post the poll for best Evaluator please? Thanks.

7. Thanks YOU _____(Host's name). Now let's invite our Table Topics Evaluator _____ (TTE's name) to give their report for all the Table Topics Speakers.

8. Thank you for your wonderful evaluation, _____ (TTE's name). Now let's move on to present our meeting reports.

9. Thank you. Madam/Mr. Grammarian, could you please come forward to show your report? (Grammarian gives his/her Report)

10. Thank you.

Madam/Mr. Timer, could you please come forward to show your report? (Timer gives his/her Report)

11. Thank you very much for all the reports. (Evaluate the meeting as whole, Avoid giving duplicated comments to Prepared Speakers & TT Speakers, focus on other parts of the meeting).

12. Now I am going to provide my evaluation.

Below is a sample of how it may go but make the evaluation your observations and notes specifically:

Today our meeting started on time, SAA briefed the rules to the audience, so we know what we have to abide by in the meeting. Guests had the chance to make a self-intro and get to know each other, so they could merge themselves into this community. Our members' achievements will be acknowledged by the president (OR VPE if present), I felt motivated as well. Our new members were first introduced to all of us, I like seeing new friends joining us and growing together. TMOD has done a fantastic job throughout the meeting, each section of the meeting was transitioned seamlessly, and he/she made a very interesting start, the theme evoked the curiosity of the audience, I felt the audience were well engaged as well. All the meeting facilitators introduced their duties and reports concisely and comprehensively. TTM prepared a set of interesting questions, I saw many people raised their hands, and their enthusiasm were completely stimulated. Well done. Our TTE used a sandwich approach to give many constructive suggestions to TTs, which helps the speakers to know how they can improve their future speeches. Everyone's presence on the camera was well exhibited. Just make sure you leave your cameras on and smiles on your face! All in all, the meeting really impressed me with its high quality and positive vibes. I wish to see your better performance next time. Thank you very much!

13. Dear meeting host, please raise the poll for best Facilitators for today, meanwhile, I would like to hand over the meeting to Mr. Madam Toastmaster