

Timer Script

1. Thank you Mr./Madam Toastmaster. As Timer today, I'll show time signals throughout the meeting. For prepared speeches, I'll show three colors, green, yellow, and red, at specific times according to the speaker's project. For table topics, I'll show green at 1 minute, yellow at 1:30, and red at 2 minutes. For speech evaluations, I'll show green at 2 minutes, yellow at 2:30, and red at 3 minutes. I'll also time facilitating roles like Toastmaster of the Day, Grammarian, and General Evaluator according to the meeting agenda, and I will only show red when time is up for each role. All the speakers and role takers have 30 seconds to wrap up and I'll sound an alarm after that. Back to you, Mr./Madam Toastmaster.
2. Everyone did a great job today. In the prepared speech segment, _(Speaker) spoke for ___ minutes and ____ seconds; ...(Report times in sequence for each speaker). In Table Topics, _____(speaker) spoke for ___ minutes and ____ seconds;...(Report times in sequence for each speaker) . In the speech evaluator section, _____ (Evaluator) spoke for ___ minutes and ____ seconds.... (Report times in sequence of each evaluator).. Confirm whether all speakers were within the allotted time or not. Back to you, Mr. /Madam General Evaluator.